

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT
ATTORNEY ADMISSIONS
THURGOOD MARSHALL UNITED STATES COURTHOUSE
40 FOLEY SQUARE
NEW YORK, NY 10007
212-857-8603

DENNIS JACOBS
CHIEF JUDGE

CATHERINE O'HAGAN WOLFE
CLERK OF COURT

ATTORNEY ADMISSION INSTRUCTIONS

1. **An attorney seeking admission must read FRAP 46 and Second Circuit Local Rule 46.1, located on the Court's website at www.ca2.uscourts.gov. The attorney must then register with PACER to file electronically in CM/ECF in the Second Circuit.**
2. **The attorney must use only the provided Attorney Admission Application and accompanying Attorney Admission Oath and Sponsor's Motion for Admission.**
3. **The attorney must include the bar number issued by the attorney's primary court of admission as requested on the application.**
4. **The attorney must submit with the application a certificate of good standing issued within the previous six (6) months from the primary court of admission listed on the application.**
5. **If admitted to more than one bar, the attorney must provide additional bar information on the sheet provided and attach it to the application. If the sheet provided does not offer sufficient space to list all additional bars, the attorney can copy the sheet and list the additional information.**
6. **Any supplemental information required to be filed in accordance with the application must be typewritten on a separate attachment that identifies the portion of the application to which the supplemental information relates.**
7. **The Sponsor's Motion for Admission must be completed by a member in good standing of the Second Circuit's bar.**
8. **The attorney must submit all application materials through CM/ECF in accordance with the instructions posted on the Court's website. When filing these materials, the attorney will be directed to pay.gov to remit the required \$216.00 fee electronically. An attorney who is exempt from paying the fee under 28 U.S.C. § 1913 will be able to indicate fee-waiver status in CM/ECF and bypass paying the fee. If an attorney subsequently separates from service that affords fee exemption, the attorney must reapply for admission to this Court and pay the required admission fee. The Court will require any attorney incorrectly indicating a fee waiver to resubmit the attorney admission application materials and pay the fee electronically.**
9. **An attorney must retain the signed originals of the Attorney Admission Application, Attorney Admission Oath, and Sponsor's Motion for Admission for production upon the Court's request. The attorney must also retain the original certificate of good standing accompanying the application.**

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT

ATTORNEY ADMISSION APPLICATION

(PLEASE TYPE)

NAME: (as recorded in primary state/court of admission)

| | | |
|---|-----------------------------|------------------------------|
| <hr/> Last Name | <hr/> First Name | <hr/> Middle Name or Initial |
| <hr/> | | |
| <u>SEX:</u> <input type="checkbox"/> Male <input type="checkbox"/> Female | <u>DATE OF BIRTH:</u> <hr/> | |
| (mm/dd/yyyy) | | |

BUSINESS ADDRESS:

Law Firm, Agency, Company, or Other Business

Street Address

| | | |
|------------|-------------|----------------|
| <hr/> City | <hr/> State | <hr/> Zip Code |
|------------|-------------|----------------|

Business Phone (incl. area code)

Business E-mail Address

Cell Phone (incl. area code)

Other E-mail Address

BAR INFORMATION: (if admitted in more than 1 state or other court, provide additional courts and years admitted on attached list and submit with application)

| | | |
|----------------------------------|---------------------|---|
| <hr/> Primary Court of Admission | <hr/> Year Admitted | <hr/> State Bar Registration No. (required) |
|----------------------------------|---------------------|---|

PLEASE ANSWER THE FOLLOWING QUESTIONS:

- ☐ Yes ☐ No 1. Have you ever been known by any name other than that appearing on this application? (If yes, attach a list of all other names used.)
- ☐ Yes ☐ No 2. Have you been disbarred or suspended from practice, or have you received a reprimand pertaining to your conduct or fitness to practice law from any court, department, bureau or commission of any state or the United States? (If yes, attach a detailed explanation containing dates and circumstances.)
- ☐ Yes ☐ No 3. Are there currently pending against you any proceedings or allegations regarding an action for disbarment, suspension, or reprimand pertaining to your conduct or fitness to practice law from any court, department, bureau or commission of any state or the United States? (If yes, attach a detailed explanation containing dates and circumstances.)
- ☐ Yes ☐ No 4. Are you currently under investigation, or have you been a party to criminal or civil proceedings alleging fraud, misrepresentation, or other dishonesty? (If yes, attach a detailed explanation.)

FEE SUBMITTED: ☐ \$216 ☐ N/A (exempt)

Submit completed application in CM/ECF and remit fee electronically. To submit the application, an attorney must first register as a filing user in PACER. For questions about CM/ECF registration, application submission, or fee payment, please review the instructions posted on the Court's website.

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ADDITIONAL BAR INFORMATION

[illegible]

If this page cannot accommodate all of the applicant's additional bar information, please copy this page and provide the additional information. All additional bar information should be attached to the submitted application.

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT

ATTORNEY ADMISSION OATH

(To be completed and submitted only by attorneys seeking admission)

I, _____, do solemnly swear (or affirm) that I have read and gained familiarity with the Federal Rules of Appellate Procedure and Local Rules of the Second Circuit; completed the Attorney Admission Application, and remitted the appropriate fee unless I am otherwise exempt from payment.

I am a member in good standing of each bar I listed on my Attorney Admission Application. I am an attorney of good moral and professional character and have been neither disbarred nor suspended from practice in any court.

I will conduct myself as an attorney and counselor of the United States Court of Appeals for the Second Circuit uprightly and according to law, and I will support the Constitution of the United States.

Date

Signature of Applicant

Subscribed and sworn to before me, a Notary Public in and for the _____ of _____, State of _____, this _____ day of _____, 20____.

Signature of Notary

FOR OFFICE USE ONLY:

DATE OF ADMISSION _____

ADMISSION NO. _____

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT

SPONSOR'S MOTION FOR ATTORNEY ADMISSION

(To be completed and submitted only for attorneys seeking admission)

I, _____, having been duly admitted to the United States Court of Appeals for the Second Circuit on the ____ day of _____, _____, submit this motion in support of the request for admission made by the attorney set forth above.

I swear (or affirm) that I have read copies of the applicant's completed Attorney Admission Application and signed Oath/Affirmation and believe them both to be true and correct and in compliance with FRAP 46 and Second Circuit Local Rule 46.1. I have known the applicant since _____, and I am of the opinion that the applicant is of good moral character, reputation, and competency.

Date

Signature of Movant

Subscribed and sworn to before me, a Notary Public in and for the _____ of _____, State of _____, this _____ day of _____, 20____.

Signature of Notary